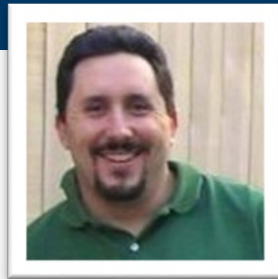# Dual Training Grant
Related Instruction Training Provider Info Session
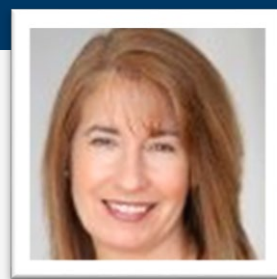
Presented by: Jacquelynn Mol Sletten
in collaboration with the MN Dual-Training Pipeline Team
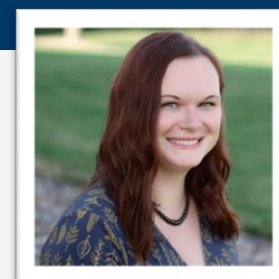
OFFICE OF HIGHER EDUCATION

Welcome and Introductions

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- Navigating Websites
- Dual Training Grant Overview
- Eligibility
- Request for Application
- Billing
- Reporting
- Questions & Closing

MN Dual-Training Pipeline
http://www.dli.mn.gov/pipeline

- Tools
  - http://www.dli.mn.gov/business/workforce/minnesota-dual-training-pipeline-tools
- Events
  - http://www.dli.mn.gov/business/workforce/pipeline-events
- Partner Employers
  - http://www.dli.mn.gov/business/workforce/pipeline-partner-employers
- Related Instruction Inventory
  - http://www.dli.mn.gov/business/workforce/pipeline-related-instruction-inventory

Dual Training Grant

http://www.ohe.state.mn.us/mPg.cfm?pageID=2160

- Request for Application
  - http://www.ohe.state.mn.us/mPg.cfm?pageID=2196
- Workshops & Trainings
  - https://www.ohe.state.mn.us/mPg.cfm?pageID=2427
- Archive
  - http://www.ohe.state.mn.us/mPg.cfm?pageID=2186
- Frequently Asked Questions
  - http://www.ohe.state.mn.us/sPages/faq.cfm

Dual Training Grant Overview

Dual Training Grant Overview

MN Dual-Training Pipeline

Dual Training Grant

DEPARTMENT OF LABOR AND INDUSTRY

2019 Minnesota Statute 175.45:
https://www.revisor.mn.gov/statutes/cite/175.45

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2019 Minnesota Statute 136A.246:
https://www.revisor.mn.gov/statutes/cite/136A.246

DEPARTMENT OF
LABOR AND INDUSTRY
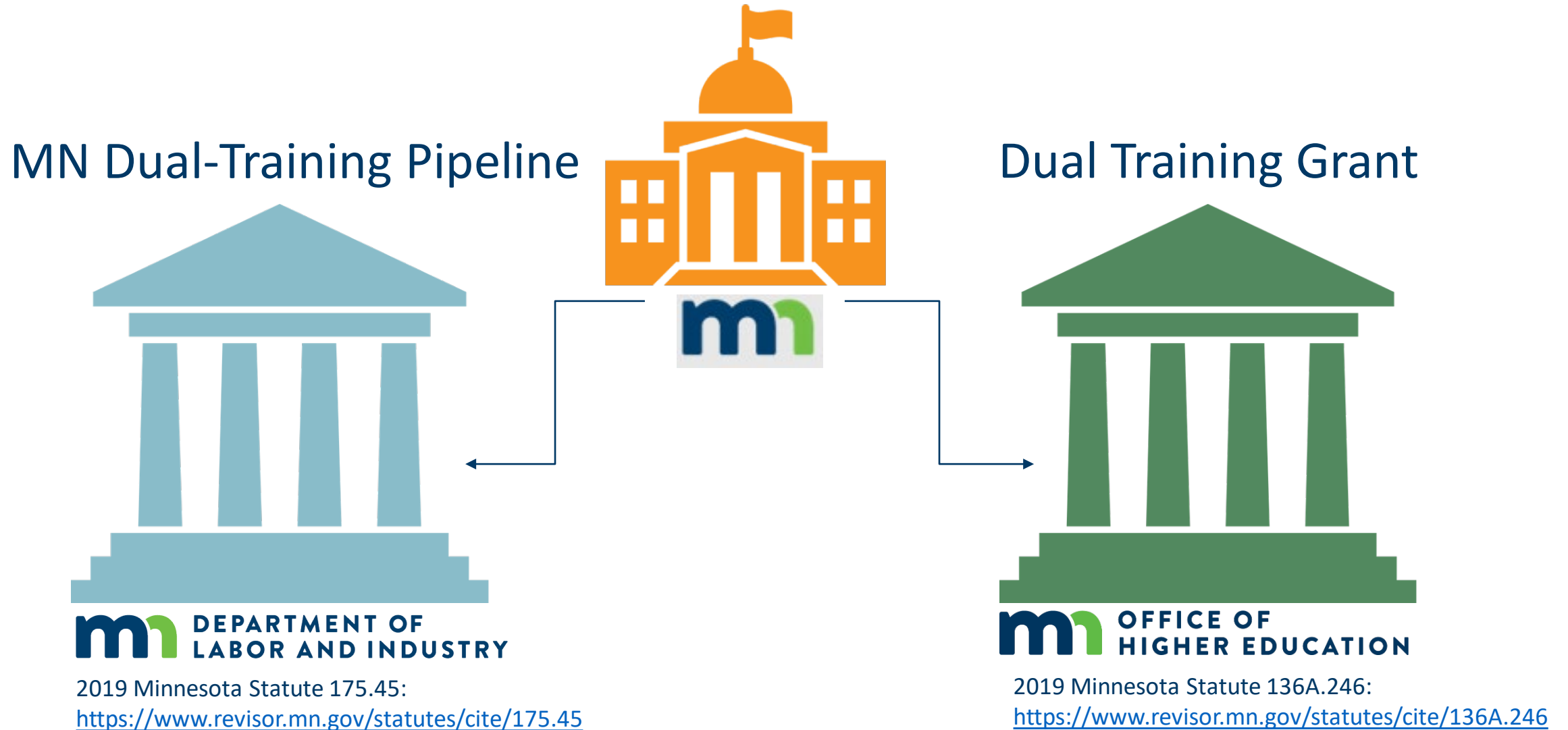
What is the role of the MN Dual-Training Pipeline Team?

- Hold **industry forums** to *inform* and *direct* the team on industry trends and needs through discussion and strategic planning aimed to expand dual training
- Facilitate **competency councils** to *define* and *identify* specific occupational competencies for the four key industries
- Provide **dual-training consulting** to *create* and *disseminate* dual-training resources for employers, employees and dual trainees: toolbox, grants, and expanding mentorship networks to set up dual training

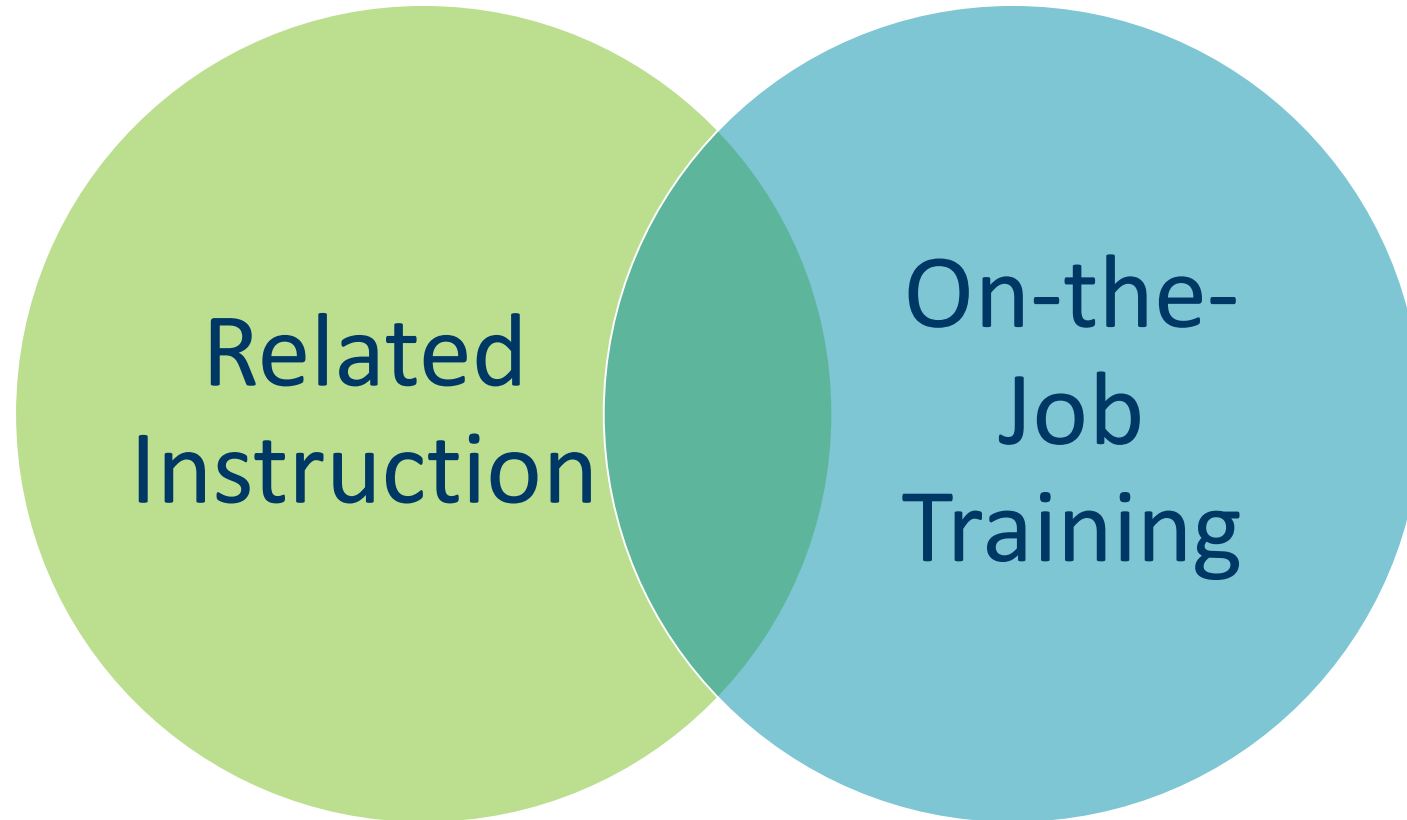**What is the role of the Dual Training Grant Team?**

- Create, release, and manage the Request for Application
- Determine and announce grant awards
- Setup and manage grant contracts
- Process grant reimbursement requests
- Provide various trainings and supports
- Conduct grant monitoring
- Collect and analyze annual grant report data
- Write and publish annual grant report

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Industries & Eligible Occupations

- Advanced Manufacturing
  - http://www.dli.mn.gov/business/workforce/advanced-manufacturing

- Agriculture
  - http://www.dli.mn.gov/business/workforce/agriculture

- Health Care Services
  - http://www.dli.mn.gov/business/workforce/agriculture

- Information Technology
  - http://www.dli.mn.gov/business/workforce/information-technology

**Minnesota Dual-Training Pipeline
Competency Model for Health Care Services
Occupation: Licensed Practical Nurse**

Employer Requirements

Occupation-Specific Competencies*

- Collect and record patient vitals
- Perform patient screenings and assessments within scope of practice
- Provide bedside care
- Administer medications and document therapeutic effects
- Collect lab specimens
- Insert and manage catheters
- Provide basic care, including bathing and feeding
- Communicate findings
- Systems-based practice
- Provide wound care
- Coach support staff as necessary
- Complete and maintain patient medical records

Competencies learned through on-the-job training with the employer.

Industry-Sector Technical Competencies*

- Strong oral and written communication
- Patient and family-centered care
- Health and disease
- Infection control
- Medication
- Crisis prevention and conflict resolution
- Practice ethical responsibility
- Detailed documentation
- Knowledge of health care laws and regulations
- Health and safety promotion
- Diagnostic procedures

Competencies learned through related instruction with the training provider.

Industry-Wide Technical Competencies

| Health care delivery | Health information | Health industry ethics | Laws and regulations | Care of chronic conditions | Safety systems |

Dual Training Grant Overview

Blessing Cahill
Cuyuna Regional Medical
Center, Crosby MN

Sam Kaighen
M Health Fairview,
Saint Paul MN

Billy Kor
Bedford Industries,
Worthington MN

Ashley Madoll
Marvin,
Warroad MN

Dual Trainee Success
https://www.ohe.state.mn.us/mPg.cfm?pageID=2160

Eligibility

Eligible Dual-Training Program

All of the following:

- Employees are dual trainees
- Related Instruction by an eligible training provider that:
  - Includes training to meet one or more identified competency standards
  - Is instructor-led for a majority of the training
  - Results in the employee receiving an industry-recognized degree, certificate, or credential
- On-the-Job Training by employer
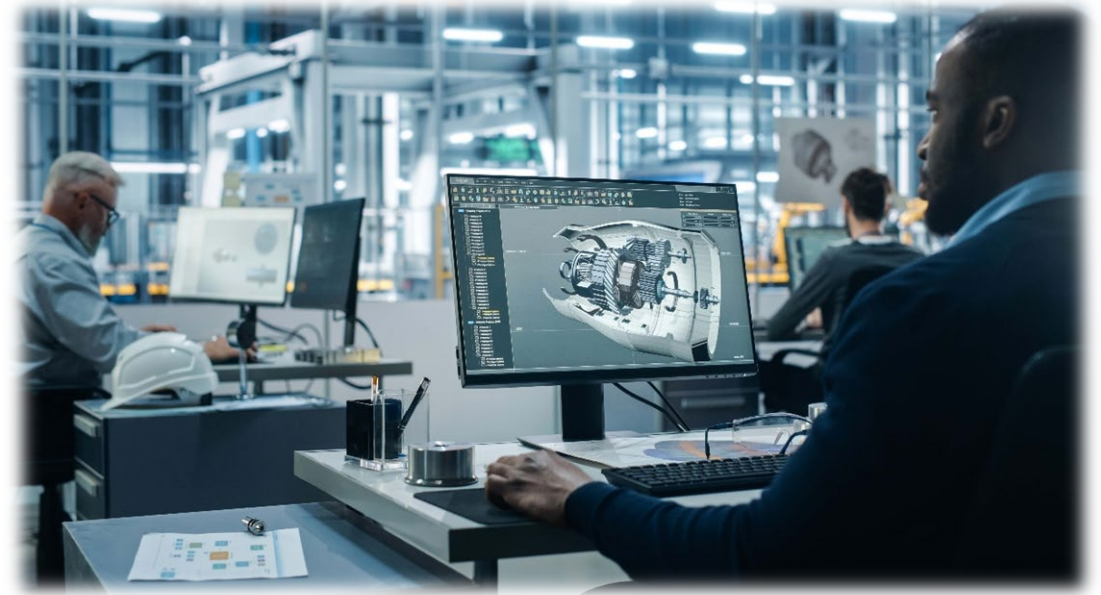
Eligible Industry-Recognized Degree, Certificate, or Credential

- Certificates, diplomas, or degrees issued by a postsecondary institution
- Registered apprenticeship certifications or certificates
- Occupational licenses or registrations
- Certifications issued by, or recognized by, industry or professional associations
- Other certifications as approved by the commissioner

Certificate of Completion programs are not eligible.

Eligible Grantee

All of the following:

- Be an employer or organization of employers

- Have or will have a dual-training program aligned with [MN Dual-Training Pipeline](#) industries and occupations

- Employ or will employ a dual trainee who meets all of the following:
  - physically works at a permanent work location within Minnesota
  - has not attained occupational competency standard(s) prior to commencement of training
  - will earn an industry-recognized degree, certificate, or credential upon completion of dual-training program

- Enter into agreement with one or more qualified related instruction training provider(s)
  - *NEW* Agreement must be complete prior to finalizing a grant contract instead of during the application process.

Eligible Related Instruction Training Providers

- Operated by the Board of Trustees of the Minnesota State Colleges and Universities or the Board of Regents of the University of Minnesota

- [Registered](#) as a postsecondary institution by the MN Office of Higher Education

- [Licensed](#) as a postsecondary institution by the MN Office of Higher Education

- Exempt from registration or licensure provisions as determined by the MN Office of Higher Education

Request for Application

$2,300,000 available Round 11
(July 2022 through August 2023)

- Up to $150,000 per grantee

  - Up to $6,000 per dual trainee

  - Contract period is one year

- Pays for related instruction tuition, fees, _required_ books/materials

- Reimbursement model

- 25% match of related instruction costs required for grantees with annual gross revenue exceeding $25 million in the previous calendar year

Request for Application OPEN: **March**

Request for Application CLOSE: **April**

Award Notices ISSUED: **May**

Orientation: **June**

Contract Setup: **July**

NEW Grantee will need to enter into an agreement with training provider prior to finalizing contract.

Begin Training: **August**

Related Instruction Inventory

- Starting point for employers to develop dual-training programs

- Includes education and training programs for approved occupations

- Employers are not required to partner with the training providers on the list, but these are options to be considered.

https://secure.doli.state.mn.us/pipeline/pipelinelookup.aspx

*If an employer finds a program that is not on the list but want to use it, contact DLI and OHE and they will review the program to see if it could work for the grant.

*An education or training provider that would like to be included on the inventory should reach out to the MN Dual-Training Pipeline Team to be added to the list.

Request for Application

Occupation	Program	Training Institution	Location	Online	Credit	Duration	Credential	Has Participated in DTG Program	Competencies Mapped
Machinist CNC Operator	Advanced CNC Machine Technology	Anoka Technical College	Anoka	No	64 credits	1 year	Diploma	No	No
Machinist CNC Operator	Advanced Machine Production Technologist	Lake Superior College	Duluth	No	60 credits	2 years	Associates Degree	No	No
Machinist CNC Operator	Advanced Manufacturing Technology	Pine Technical and Community College	Pine City	No	60 credits	1-2 years	Associates Degree	No	No
Machinist CNC Operator	Advanced Manufacturing Technology	Pine Technical and Community College	Pine City	No	45 credits	1-2 years	Diploma	No	No
Machinist CNC Operator	Automated Machining	Lake Superior College	Duluth	No	16 credits	1 semester	Certificate	No	No
Machinist CNC Operator	CNC and Advanced Machining	St. Cloud Technical & Community College	St.Cloud	No	60 credits	2 years	Associates Degree	Yes	No

Dual Training Provider Directory

http://www.ohe.state.mn.us/sPages/DTGDir.cfm?sort=div

- Resource to support communication
- Directory listing does <u>not</u> automatically mean the training provider is or has participated in a Dual Training Grant
- Types of contacts:
  - Primary
  - Customized Training
  - Billing

Related Instruction Training Provider Selection for Applicants

Step 1 - Determine and document related instruction training provider selection criteria (examples: competencies, costs, location, format)

Step 2 - Gather a minimum of three verbal quotes or bids (per occupation) from related instruction training providers OR select related instruction training providers from the Targeted Vendor List

Step 3 - Select related instruction training providers based upon documented criteria. The selection process must be completed by a group of two or more organization applicant members

Step 4 - Submit application document: Related Instruction Training Provider Selection

Related Instruction Training Provider Agreement

- Training Providers <u>cannot</u> be added after the application deadline

    - Applicant must know standard for which training provider is operating legally in state

- 1 agreement per training provider per grant round

- This agreement is an acknowledgement that if the applicant receives funding they will work with the training provider(s) who sign the form

- Must be complete prior to finalizing a grant contract

Billing

ALL dual trainees in a financial aid eligible program, MUST complete the current Free Application for Federal Student Aid (FAFSA) or Minnesota state grant application (Dream Act).

- **FAFSA**: https://studentaid.gov/h/apply-for-aid/fafsa

- **Dream Act**: https://www.ohe.state.mn.us/mPg.cfm?pageID=2065

Training Providers, Ask Yourself …

- How can we make our current FA eligible program flexible for an employer?

- If the program is not FA eligible, do we have the ability to transition the program into being FA eligible?

- How are we communicating FA eligibility to employers and employees?

- Is the FA Office involved in these conversations?

Connect Grantee with Third Party Billing!

- Has the grantee completed necessary paperwork?

- Do the dual trainees need to complete data release paperwork?

Dual Training Grant Award Calculation

Tuition + Fees + Required Books/Materials

- Less than or equal to $6,000 (grantees without the match)

- Less than or equal to $8,000 (grantees with the match)

Calculation prior to financial aid grants, scholarships, and loans

Charges			Payments	
Minnesota Resident Tuition	4,106.88		Minnesota State Grant	2,184.00
Health Service Fee	48.00	02/04/2021	Payments	400.00
Student Life Fee	88.00		3rd party award	4,476.08
Access/Parking Fee	35.20		CRRSAA Base Award	500.00
Sales Tax	2.40		CRRSAA Supplemental Award	400.00
Technology Fee	160.00			
State Student Association Fee	5.60			
Late Fee	30.00			
	----------			----------
	4,476.08			7,960.08
	==========			==========
Payments Made to Student	3,484.00		CURRENT BALANCE DUE	0.00

Reporting

Reporting is the responsibility of the Grantee. Training Providers may be asked by grantees for feedback or to participate.

Monitoring Report

- Grantees at or above $50,000
- December – February
- Receive notice 30 to 45 days prior to deadline

Annual Report

- ALL Grantees
- Due September
- Receive notice 30 to 45 days prior to deadline

Questions and Closing

Thank You!