



# Postsecondary Data Mart Webinar

## *Data Access for Colleges*

Meredith Fergus  
Nichole Sorenson

Minnesota Office of Higher Education

May 17, 2016



MINNESOTA

# SLEDS Webinar Overview

- SLEDS refresher
- Postsecondary data marts
  - What they are?
  - Data use and responsibilities
  - Content
- Accessing the data mart
- Q&A



## What is SLEDS?

SLEDS links data from K-12 to Higher Ed to Workforce.

The SLEDS project was created to assist in identifying the most viable pathways for individuals in achieving successful outcomes in education and work

View our Prezi!

<http://tinyurl.com/o2wpm8d>

# What data is included?

## Minnesota Department of Education (MDE)

- K-12 Enrollment
- K-12 Assessment
- ACT
- Adult Basic Education
- Early Childhood Enrollment
- Career and Technical Education

## Minnesota Office of Higher Education (OHE)

- Post-Secondary Enrollment
- Post-Secondary Completions
- Institutional Characteristics

## Minnesota Department of Employment and Economic Development (DEED)

- Unemployment Insurance Wage Detail Records
- Employer Detail (including NAICS info)
- Workforce Training Participant Data

## Other

- GED Results
- Out of State Higher Education Enrollments and Completions (National Student Clearinghouse)
- Advanced Placement Results
- International Baccalaureate (IB)
- SAT / PSAT

**Data is loaded twice a year: June & November**



## New SLEDS Products

### ***SLEDS Mobile Analytics*** [sleds.mn.gov](http://sleds.mn.gov)

- Website includes background info on project
- **New for 2016 = Reports by Institution**  
(Demographics, Enrollment, Completions)

### ***Graduate Employment Outcomes (GEO)***

<http://mn.gov/deed/geo>

- Employment outcomes of Minnesota college graduates 1-4 years after graduation by college type, program and major
- Includes graduates from 2007-2013
- **!!! Institution Level Data !!!**



# Postsecondary Data Marts

SLEDS is now able to send student-level data back to colleges

SLEDS Access Level 3 – USER: System & College staff

## Data:

- De-identified student level records
  - OHE is working with the SLEDS Governance Committee to make identifiable data available this fall
- SLEDS ID matches across files
- Population limited (e.g. current or former students)

## Format:

- CSV or Excel
- Files refresh automatically in June & December
- Fields open to revision based on feedback

- Evaluate educational programs;
- Evaluate student achievement and preparedness;
- Evaluate postsecondary success
- Evaluate employment outcomes
- Other use as approved by the SLEDS Executive Committee;
- SLEDS data may not be used for other purposes.



# Responsibilities

- Sign data sharing agreement;
- Data are subject to provisions of FERPA and MGDPA;
- Limit data access to employees or contractors conducting analysis related to approved uses;
- Data may not be re-disclosed;
- Disclose only summary data that does not identify any individual (cell size =10+);
- Do not disclose other institutions by name in public reports;
- Store data in a secure manner to prevent unauthorized access;
- Destroy data when no longer needed for evaluation.





# Postsecondary Data Marts

<http://w20.education.state.mn.us/MDEAnalytics/Sleds.jsp>

## Secure Reports

The Statewide Longitudinal Education Data System (SLEDS) Secure Reports site contains student level de-identified data from K-12, postsecondary education. Data are linked at the individual student level from K-12 to postsecondary but no identifying information is included. SLEDS was developed to match student data from pre-kindergarten through completion of postsecondary education and into the workforce. By bridging existing data with other incoming data a range of education, programmatic, and delivery questions can be answered to gauge the effectiveness of current programs and design targeted improvement strategies to help students.

### K-12 Secure Reports

This data is provided to LEAs around the state to answer questions specific to their student populations so that data can be used to drive decision-making and program improvement. These reports can be customized and opened directly in Excel. The starting cohort includes public high school graduates and drop outs (starting in 9th grade). The columns are labeled with definitions for each variable but users can refer to the attachment of data element descriptions or the [SLEDS Data Dictionary](#) located on the [SLEDS analytics website](#) for further information.

For LEAs who would like to gain access to the K-12 Secure Report for their district and schools, please see the data sharing agreement document. Once filled out and signed, it should be scanned and e-mailed to Kara Arzamendia at [kara.arzamendia@state.mn.us](mailto:kara.arzamendia@state.mn.us).

### Postsecondary Secure Reports

This data is provided to postsecondary institutions around the state to answer questions specific to their student populations. The data can be used to drive decision-making and program improvement. These reports can be customized and are available as text files. The starting cohort includes students enrolled in a postsecondary institution starting in 2003 or completing a certificate or degree starting in 2007 and continues to the present enrollment class. The columns are labeled with definitions for each variable but users can refer to the attachment of data element descriptions or the [SLEDS Data Dictionary](#) located on the [SLEDS analytics website](#) for further information.

For institutions who would like to gain access to the Postsecondary Secure Report for their institution, please see the data sharing agreement document. Once filled out and signed, it should be scanned and e-mailed to Meredith Fergus at [meredith.fergus@state.mn.us](mailto:meredith.fergus@state.mn.us).

### SLEDS Secure Reports

K-12 Research Data Marts

Postsecondary Research Data Mart

# Level 3 Secured Reports

## Post Secondary Research Data Mart

[Bookmark this page](#)

The Postsecondary Research Data Mart files provide student level information for each institution in the state. These files include demographic characteristics from K-12, postsecondary, and workforce activity for all students enrolled. The list below allows users to select and deselect the data elements to be included in a linked text file that can be downloaded to your computer.

System

Year

Format

[Download File](#)

College

Status

### K-12 Attributes

- Make Selection -	>>	
High School State Accountability Test Math	>>	
High School State Accountability Test Reading	>>	
High School State Accountability Test Science	>>	
ACT	>>	
Advanced Placement (AP)	>>	

### PS Enrollment Attributes

- Make Selection -	>>	
OHE Code	>>	
Student Level	>>	
Race	>>	
Gender	>>	
First Transfer	>>	

### PS Completers Attributes

- Make Selection -	>>	
First Completion	>>	
Second Completion	>>	
Third Completion	>>	
Fourth Completion	>>	

### Work Force Attributes

- Make Selection -	>>	
	>>	

PS Data Mart selections include:

- SYSTEM (e.g. MnScU, etc)
- COLLEGE (e.g. Augsburg, Bemidji State, etc)
- FISCAL YEAR (2007-2014)
- STATUS (Enrollees, Completers)

Enrolled Students: One record per Enrolled Student per Fiscal Year Selected per College as reported to OHE

Completers: One record per Award per Completer per Fiscal Year Selected per College as reported to OHE

Row: 1 student

Columns: data

- PS default columns
- K-12 Demographics
- K-12 Enrollment/Programs
- K-12 Accountability Tests
- ACT
- Advanced Placement
- GED/Adult Basic Ed
- PS First Transfer (OHE/NSC)
- PS Completion – 1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup> (OHE/NSC)
- WDQI/Employment

## Columns for Enrollees

- SLEDS Person ID (random ID assigned to student)
  - Re-identification available late summer 2016 planned
- Registration Type reported to OHE in this FY of Enrollment
- Fiscal Year of Enrollment Selected (Fall 2013 = Fiscal Year 2014)
- System of Enrollment (e.g. MnSCU)
- Enrolled or Completed
- OHE Code of College
- College Name
- Student Level reported in this FY of Enrollment
- Race/Ethnicity reported in this FY of Enrollment
- Gender reported in this FY of Enrollment
- Age as of this FY of Enrollment
- Term of Enrollment this FY

## Columns for both Enrollees & Completers

- K12 District Number
- K12 District Type
- K12 District Name
- K12 School Number
- K12 School Name
- HS Grad Year
- K12 Status End Code
- K12 Gender
- K12 Ethnicity
- Ltd English Proficiency (LEP)
- Special Ed (SPE) Flag
- Free & Reduced Price Lunch (FRP) 9<sup>th</sup>,10<sup>th</sup>,11<sup>th</sup>,12<sup>th</sup> Grade
- Migrant (MIG) Flag
- PSEO Options 9<sup>th</sup>,10<sup>th</sup>,11<sup>th</sup>,12<sup>th</sup> Grade
- PSEO Concurrent Enrollment 9<sup>th</sup>,10<sup>th</sup>,11<sup>th</sup>,12<sup>th</sup> Grade
- Homeless Flag
- Gifted/Talented Flag
- Home Primary Language
- Primary Disability Code
- Independent Study

## Columns for both Enrollees & Completers

### HS State Accountability Test – Math / Reading / Science

- Test Name
- Year Participated
- Proficiency
- Achievement
- Scale Score

### ACT

- ACT Composite Score
- ACT Date Test Taken
- ACT Math Scale Score
- ACT Reading Scale Score
- ACT English Scale Score
- ACT Science Scale Score

## Columns for both Enrollees & Completers

- AP Biology Exam Grade
- AP Calculus AB Exam Grade
- AP Chemistry Exam Grade
- AP English Language and Composition Exam Grade
- AP English Literature and Composition Exam Grade
- AP Human Geography Exam Grade
- AP Music Theory Exam Grade
- AP Physics C Electricity and Magnetism Exam Grade
- AP Physics C Mechanics Exam Grade
- AP Psychology Exam Grade
- AP Statistics Exam Grade
- AP US Government and Politics Exam Grade
- AP United States History Exam Grade



## Columns for both Enrollees & Completers

- GED Record (Indicates if the student has passed the GED)
- ABE Record (Indicates if the student participated in ABE)
- ABE Attendance Hours
- ABE Completion Code
- ABE Goal Obtained A Secondary School Diploma

## Columns for both Enrollees & Completers

- Pulls from OHE and NSC data

If the student enrolled at an institution other than the institution selected  
AND enrolled after the FY selected

- First Transfer College of Enrollment
- First Transfer OHE Code
- First Transfer Season
- First Transfer Fiscal Year
- First Transfer Regular Credits
- First Transfer Remedial Credits
- First Transfer Transfer Credits
- First Transfer Accumulated Credits
- First Transfer Degree Seeking
- First Transfer Award Level 1
- First Transfer Major 1 CIP
- First Transfer Award Level 2
- First Transfer Major 2 CIP
- First Transfer Student Level
- First Transfer Registration Type
- First Transfer Unit of Instructional Measure
- First Transfer Quarter Hour Equivalence

## Columns for both Enrollees & Completers

- Pulls from OHE and NSC data

- First Completion Organization ID OHE
- First Completion Organization ID OPE
- First Completion Graduation Month
- First Completion Graduation Year
- First Completion Award Type
- First Completion Degree Title
- First Completion Major 1 CIP
- First Completion Major 1 CIP Year
- First Completion Major 2 CIP
- First Completion Major 2 CIP Year
- First Completion Age At Graduation
- First Completion Record Source

## Columns for Completers

- SLEDS Person ID (random ID assigned to student)
  - Re-identification available late summer 2016 planned
- Fiscal Year of Completion Selected (Fall 2013 = Fiscal Year 2014)
- System of Completion (e.g. MnSCU)
- Enrolled or Completed
- OHE Code of College
- College Name
- Race/Ethnicity
- Gender
- Age as of Completion

Repeat of K12 Enrollment/Other Attributes, K12 Tests / ACT, Advanced Placement, GED/ABE, First Transfer, Completions

## Columns for Completers

- Replicates GEO data for each graduate

- Academic Year
- Institution Code
- Institution Name
- CIP Code
- CIP Title
- Award Code
- Valid SSN
- Wage Record 1
- Hourly Wage 12 Month
- Hourly Wage 24 Month
- Hourly Wage 48 Month
- Hourly Wage Record 2
- Annual Wages Year 2
- Employed Full-time Year 2
- Annual Wages Full-time Year 2
- Employed Full-time Year 3
- Annual Wages Full-time Year 3
- Employed Full-time Year 4
- Annual Wages Full-time Year 4

# Wage Outcome Timing

Graduation																			
Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10	Q11	Q12	Q13	Q14	Q15	Q16	Q17	Q18	Q19	Q20
Months 1-3	Months 4-6	Months 7-9	Months 10-12	Months 13-15	Months 16-18	Months 19-21	Months 22-24	Months 25-27	Months 28-30	Months 31-33	Months 34-36	Months 37-39	Months 40-42	Months 43-45	Months 46-48	Months 49-51	Months 52-54	Months 55-57	Months 58-60
Year 0				Year 1				Year 2				Year 3				Year 4			
								aWageYr2 awageFtYr2				aWageYr3				aWageYr4			

The logo for Minnesota SLEDS features the word "MINNESOTA" in a light blue sans-serif font above the word "SLEDS" in a large, bold, dark grey sans-serif font. The letter "L" in "SLEDS" is stylized with a light blue vertical bar on its left side and a light green vertical bar on its right side. Below the text are two horizontal bars: a light green bar on the left and a light blue bar on the right.

# MINNESOTA SLEDS Wage Data Basics

Pulled from Minnesota unemployment insurance data (97% of MN employment)

Workers and jobs excluded from Minnesota wage records include, but are not limited to:

- employees of the federal government, including the US military,
- those employed in another state or by another state,
- those employed by a school, college, or university whose primary relation to the school or institution is as a student, or
- proprietors and the self-employed.

Wage records excluded from hourly and annual wage calculations:

- IF quarterly hours worked is less than 10 or equal to 999.
- IF quarterly hourly wages are less than \$6.00.

# Wage Data Exclusions

Wage records excluded from hourly and annual wage calculations:

- IF quarterly hours worked is less than 10 or equal to 999.
- IF quarterly hourly wages are less than \$6.00.

## Additional Exclusions

- Programs with less than 10 graduates with valid Social Security Numbers
- Cells with fewer than 10 individuals
- The following 2-digit CIP groups have been excluded: 32, 34, and 39.
  - CIPs 32 and 34 were excluded as invalid instructional program codes
  - CIP 39 was excluded due to the gaps in coverage of religious establishments in UI records.



MINNESOTA

# SLEDS Wage Data Caveats

## Median Annual Wages

- IF a graduate is concurrently earning wages from more than one employer, only wages from the predominant job are included.
- "Predominant" is defined as the job with the highest wages per quarter.

## Full-Time Employment

- Graduates must have worked during each quarter of the year for an annual total of at least 1,820 hours (an average of 35 hours per week for a full year)



# PS Data Mart Access Roles

## OHE DSA Clause 2 Representative (C2R)

- Individual authorized to grant OHE permission to release information identifying the institution or system
- Also responsible for signing the SLEDS DSA.

## Level 3 User

- Individual appointed by the institution or system to be able to access SLEDS data on students from their institution
- Not responsible for granting release of information.

More info at <https://www.ohe.state.mn.us/mPg.cfm?pageID=1935>

MINNESOTA

# SLEDS PS Data Mart Forms

## SLEDS Data Sharing Agreement

- All institutions/systems will need their C2R to sign the SLEDS DSA

## Some may also need:

- To update your OHE Data Sharing Agreement C2R, submit the “Update to Clause 2 Representation Amendment.”
- To approve a Level 3 User for the SLEDS Postsecondary Data Mart, submit the “Access to SLEDS Level 3 Data and Secured Reports Amendment.”

Find these forms at

<https://www.ohe.state.mn.us/mPg.cfm?pageID=1935>

# Access Approval Process

1. Submit the SLEDS DSA and other paperwork to OHE.
  - For institutions whose C2R is also the person who wants access to the SLEDS Postsecondary Data Mart
    - The C2R will sign the SLEDS DSA.
  - If an institution wants to update their C2R
    - Please complete the “Update to Clause 2 Representative Amendment”.
    - The new C2R will also sign the SLEDS DSA and request access.
  - If your institution wants to maintain the current C2R, but allow another individual to access the SLEDS Postsecondary Data Mart
    - Complete the “Access to SLEDS Level 3 Data and Secured Reports Amendment.”
    - The C2R signs the SLEDS DSA
    - The Level 3 User should request access.

## Access Approval Process

2. C2Rs and/or Level 3 Users request access. Directions and links to the appropriate pages can be found at <https://www.ohe.state.mn.us/pdf/SLEDSDataMartAccessSteps.pdf>.
3. Once OHE verifies all necessary paperwork has been received, we will authorize your access to the Postsecondary Data Mart.

### \* MNSCU Users

- Process will be slightly different. Talk to Craig Schoenecker.



# **SLEDS Postsecondary Data Mart Access Steps**

Instructions for College Users



# Receive Postsecondary Data Mart Access Instructions from OHE

- Instructions will include a SLEDS DSA that your institution needs to sign and return to OHE
  - Who signs it? The Clause 2 Representative (C2R)
  - List of Clause 2 Reps is on OHE's SLEDS page  
<http://www.ohe.state.mn.us/mPg.cfm?pageID=1935>
- To update your C2R, complete the Update to Clause 2 Representation Amendment
- To add another user from your institution beyond C2R, complete the Access to SLEDS Level 3 Data and Secured Reports Amendment
- Follow steps as follows to request access

# 1. Create an MDE account here

<http://education.state.mn.us/MDE/SchSup/DataSubLogin/index.html>

Home Welcome to MDE Just for Parents Student Success Educator Excellence School Support Data Center

Minnesota Department of Education

MDE > School Support > Data Submissions

**Data Submissions**

0-4 Census Data Reporting  
ADM/LEP (EDRS)  
Alternative Facilities System  
Assessment Secure Reports  
Assurance of Compliance  
Athletics Data Reporting  
Career and Technical Education  
Levy Recalculation Web-Based Reporting System  
Carl Perkins  
CLICS Program Administration  
Compulsory Instruction Compliance Data Reporting  
Continuing Education Clock Hour Reporting  
Disciplinary Incident Reporting System  
District and School Site Verification  
Early Childhood Special Education Outcomes  
Early Education Student  
Early Learning Scholarship Administration System (ELSA)  
Early Learning Services Data Reporting

The Minnesota Department of Education collects data on a variety of topics. Select the data reporting topic you are interested in to open that page. You will find an overview of the data collection process for that topic, along with user guides or help documents, if applicable.

A link to the data collection system is also provided on the description page. Most systems require a login and password. Contact information for each system can be found on the lower left side of each page.

[District Reporting Calendar - 4/1/16](#)  
List of reporting and data entry periods of importance to districts and schools, including a brief description of each

**Create a New MDE Account**  
If you don't already have an MDE user account start here to create a new account  
> [Create Account](#)  
[View step-by-step instructions on how to create a new MDE account.](#)

**Access an Application**  
The Identified Official with Authority at the local education agency must submit user access pre-authorization for each staff member that needs access to an MDE secure application.  
[View external user access requirements.](#)

All authorized users of the MDE secured web site systems must review and abide by the following User Access Agreements and Acknowledgements.  
[View MDE Secured Web Site Systems User Access Agreements and Acknowledgements](#)

If you have an MDE user account, select from the list of applications on the left-hand side of this page. On the following page, select the entry link to access that application.

Search

Print

The Minnesota Department of Education Collects Data on a Variety of Topics

Subscribe to this page:  
Subscribe here

Related MDE resources:  
Related offsite resources:



The screenshot shows a web browser window displaying the Minnesota Department of Education (MDE) website. The page features a navigation bar with icons for Home, Welcome to MDE, Just for Parents, Student Success, Educator Excellence, School Support, and Data Center. The main content area includes a large heading for 'Assessment Advisory Panels' and a sidebar menu under 'Data Center'. The 'Data Center' menu is expanded, showing various options, with 'Statewide Longitudinal Data System (SLEDS) Secure Reports' highlighted by a red circle. Other visible elements include 'Featured News' with a map competition, 'Educator Licensing' links, 'Quick Links' for various policies, and 'Contact MDE' information.



# Choose "Postsecondary Research Data Mart"

A screenshot of a PowerPoint presentation. The slide content is a screenshot of a web browser window. The browser window title is "Minnesota SLEDS - Secure Reports" and the address bar shows "w20.education.state.mn.us/MDEAnalytics/Sleds.jsp". The page content includes a header "Minnesota Statewide Longitudinal Education Data System (SLEDS) - Secure Reports" and a sub-header "Secure Reports". The main text describes the SLEDS Secure Reports site and provides information for K-12 and Postsecondary Secure Reports. A red oval highlights the "SLEDS Secure Reports" section, which lists "K-12 Research Data Marts" and "Postsecondary Research Data Mart". The browser window also shows a contact email "sleds\_support@state.mn.us". The PowerPoint interface includes a menu bar at the top with options like FILE, HOME, INSERT, DESIGN, TRANSITIONS, ANIMATIONS, SLIDE SHOW, REVIEW, and VIEW. The bottom of the slide shows "SLIDE 3 OF 3" and a taskbar with various application icons.

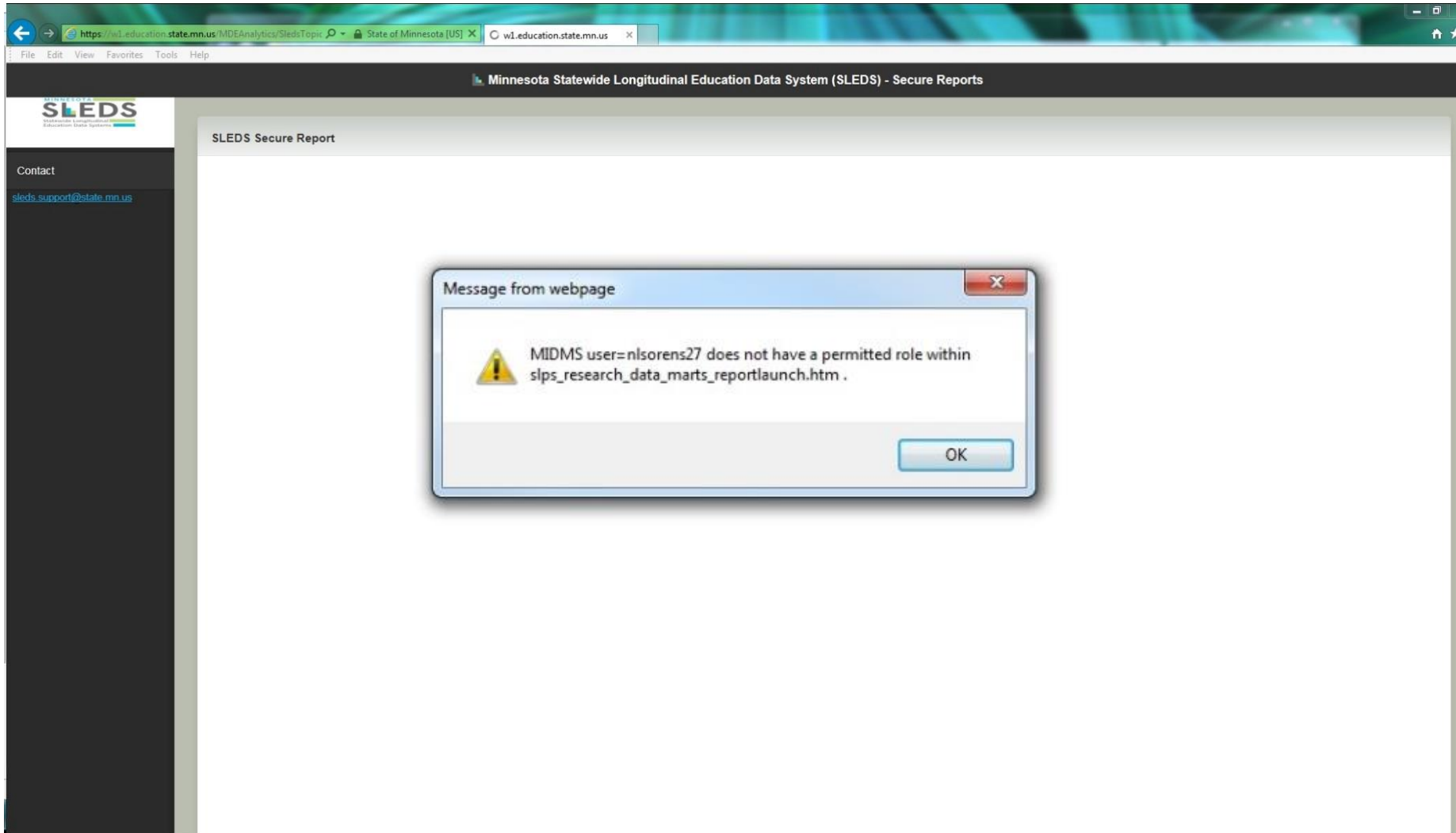




# Log in using your account created in step 1

A screenshot of a web browser window displaying the login page for the Minnesota Department of Education's User Account System. The browser's address bar shows the URL "https://w1.education.state.mn.us/MIDMSWEB/MDELogin.html". The page header includes the Minnesota Department of Education logo and the text "MDE &gt; Data Submissions" and "User Account System". The main content area contains a login form with fields for "User ID:" and "Password:", a "Login" button, and links for "Create Account" and "Get Login Help". A disclaimer at the bottom states: "The system you are attempting to use is for authorized users only. This system is monitored for unauthorized access and use. Use of this system is expressed consent to such monitoring and recording. Any illegal or unauthorized use could be subject to federal, civil, criminal sanctions/penalties, disciplinary action, and/or other appropriate action." The browser's taskbar shows a PowerPoint presentation titled "Presentation1 - PowerPoint" and several open browser tabs.

# “Does not have permitted role” Error Message



# Authorization Required

## Select “Request Application Access”

https://w1.education.state.mn.us/MIDMSWEB/RequestAuthorization/authorizationFailed

User Account, Authorizatio... X

File Edit View Favorites Tools Help

Minnesota Department of  
**Education**

MDE > Data Submissions > User Account System

**User Account System**

### Authorization Required

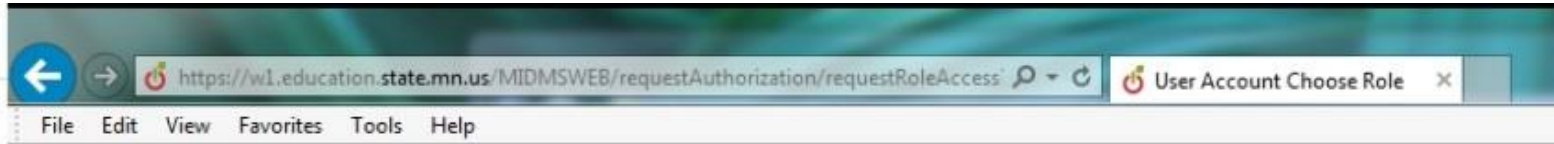
Hello Nichole Sorenson (nlsorens27)

Our system recognizes that you have a valid User Account, but this account has not been granted access to the **SLEDSPS**. This is due to one of the following reasons:

1. You have not requested access for the **SLEDSPS** application. You may now request access by selecting the button shown here  
**Request Application Access**
2. You have made a request for the **SLEDSPS** application access, but it has not yet been approved. Please allow from **1 to 7** business days for approval.

**Return to Data Submissions Page**

Revision



Minnesota Department of  
**Education**

MDE > Data Submissions > User Account System  
**User Account System**

## Choose Role

You are requesting authorization as:

**User ID:** nlsorens27  
**Full Name:** Nichole Sorenson  
**For Application:** SLEDSPS

Role Name	Description
CollegeUser	College-Level users

Cancel My Request



Select 1 Institution OR  
 “I need access to more than one...”

Minnesota Department of Education

MDE > Data Submissions > User Account System

User Account System

### Choose District

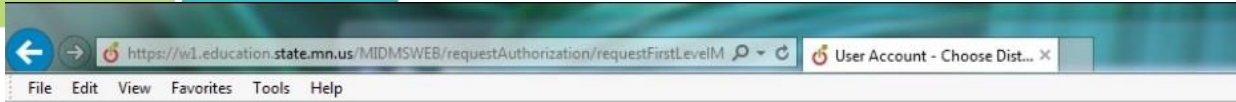
You are requesting authorization as:

**User ID:** nlsorens27  
**Full Name:** Nichole Sorenson  
**For Application:** SLEDSPS  
**Role:** CollegeUser

Select the district for which you would like to request authorization:

I need access to more than one district

District	District
Academy College 0067-24	Adler Graduate School 0064-24
Alexandria Technical & Community College 0206-04	American Academy of Acupuncture and Oriental Medicine 0108-24
American Indian Opportunities Industrialization Center 0053-24	American Institute of Nondestructive Testing 0151-24
American Nursing & Technical Institute 0163-24	American Workshop 0139-24
Anoka Technical College 0011-04	Anoka-Ramsey Cambridge Comm. Col. 0019-21
Anoka-Ramsey Community College 0001-21	Apostolic Bible Institute 0025-24
Argosy University/Twin Cities 0204-24	Art Institutes International Minnesota 0087-24
Art Instruction School Inc. 0068-24	<b>Augsburg College 0001-24</b>
Avalon School of Cosmetology 0142-24	Aveda Institute Minneapolis 0102-24
Aviva College 0186-24	Awaken Pilates 0176-24
Bemidji State University 0001-22	Bethany Lutheran College 0031-24
Bethel Seminary 0219-24	Bethel University 0002-24
Bethlehem College and Seminary 0214-24	Brainco-Minneapolis School of Advertising Design and Interactive Studies 0121-24



## Choose Districts

You are requesting authorization as:

**User ID:** nisorens27  
**Full Name:** Nichole Sorenson  
**For Application:** SLEDS  
**Role:** CollegeUser

Select each District for which you would like to request authorization.

I need access to only one district

District	District
<input type="checkbox"/> Academy College 0067-24	<input type="checkbox"/> Adler Graduate School 0064-24
<input type="checkbox"/> Alexandria Technical & Community College 0206-04	<input type="checkbox"/> American Academy of Acupuncture and Oriental Medicine 0108-24
<input type="checkbox"/> American Indian Opportunities Industrialization Center 0053-24	<input type="checkbox"/> American Institute of Nondestructive Testing 0151-24
<input type="checkbox"/> American Nursing & Technical Institute 0163-24	<input type="checkbox"/> American Workshop 0139-24
<input type="checkbox"/> Anoka Technical College 0011-04	<input type="checkbox"/> Anoka-Ramsey Cambridge Comm. Col. 0019-21
<input type="checkbox"/> Anoka-Ramsey Community College 0001-21	<input type="checkbox"/> Apostolic Bible Institute 0025-24
<input type="checkbox"/> Argosy University/Twin Cities 0204-24	<input type="checkbox"/> Art Institutes International Minnesota 0087-24
<input type="checkbox"/> Art Instruction School Inc. 0068-24	<input type="checkbox"/> Augsburg College 0001-24
<input type="checkbox"/> Avalon School of Cosmetology 0142-24	<input type="checkbox"/> Aveda Institute Minneapolis 0102-24
<input type="checkbox"/> Aviva College 0186-24	<input type="checkbox"/> Awaken Pilates 0176-24
<input type="checkbox"/> Bemidji State University 0001-22	<input type="checkbox"/> Bethany Lutheran College 0031-24
<input type="checkbox"/> Bethel Seminary 0219-24	<input type="checkbox"/> Bethel University 0002-24
<input type="checkbox"/> Bethlehem College and Seminary 0214-24	<input type="checkbox"/> Brainco-Minneapolis School of Advertising Design and Interactive Studies 0121-24
<input type="checkbox"/> Bravura Training 0111-24	<input type="checkbox"/> Builders Institute 0154-24



Minnesota Department of Education

MDE > Data Submissions > User Account System

## User Account System

### Confirm Authorization Request

You are requesting authorization as:

**User ID:** nlsorens27  
**Full Name:** Nichole Sorenson  
**For Application:** SLEDS  
**Role:** CollegeUser

**Districts:**

- Academy College 0067-24
- Adler Graduate School 0064-24
- Alexandria Technical & Community College
- American Academy of Acupuncture and Oriental Medicine
- American Indian Opportunities Industrialization and Training Center
- American Institute of Nondestructive Testing
- American Nursing & Technical Institute 0166-24
- American Workshop 0139-24
- Anoka Technical College 0011-04
- Anoka-Ramsey Cambridge Comm. Col. 0001-24
- Anoka-Ramsey Community College 0001-24
- Apostolic Bible Institute 0025-24
- Argosy University/Twin Cities 0204-24
- Art Institutes International Minnesota 0087-24
- Art Instruction School Inc. 0068-24
- Augsburg College 0001-24
- Avalon School of Cosmetology 0142-24
- Avalon School of Cosmetology 0142-24
- Avalon School of Cosmetology 0142-24
- Vesper Altelier 0223-24
- Walden University 0066-24
- Watermark Learning 0224-24
- White Earth Tribal & Community College 0023-21
- Willmar Technical College 2337-04-020
- Wind and Water School of Feng Shui 0134-24
- Winona State University 0006-22
- Winona Technical College 2186-04-020
- Yoga Center of Minneapolis 0166-24
- Yoga North 0133-24
- Yoga Prairie 0132-24
- Your Yoga 0135-24

[Submit My Authorization Request](#) [Back to District Selection](#) [Cancel My Request](#)

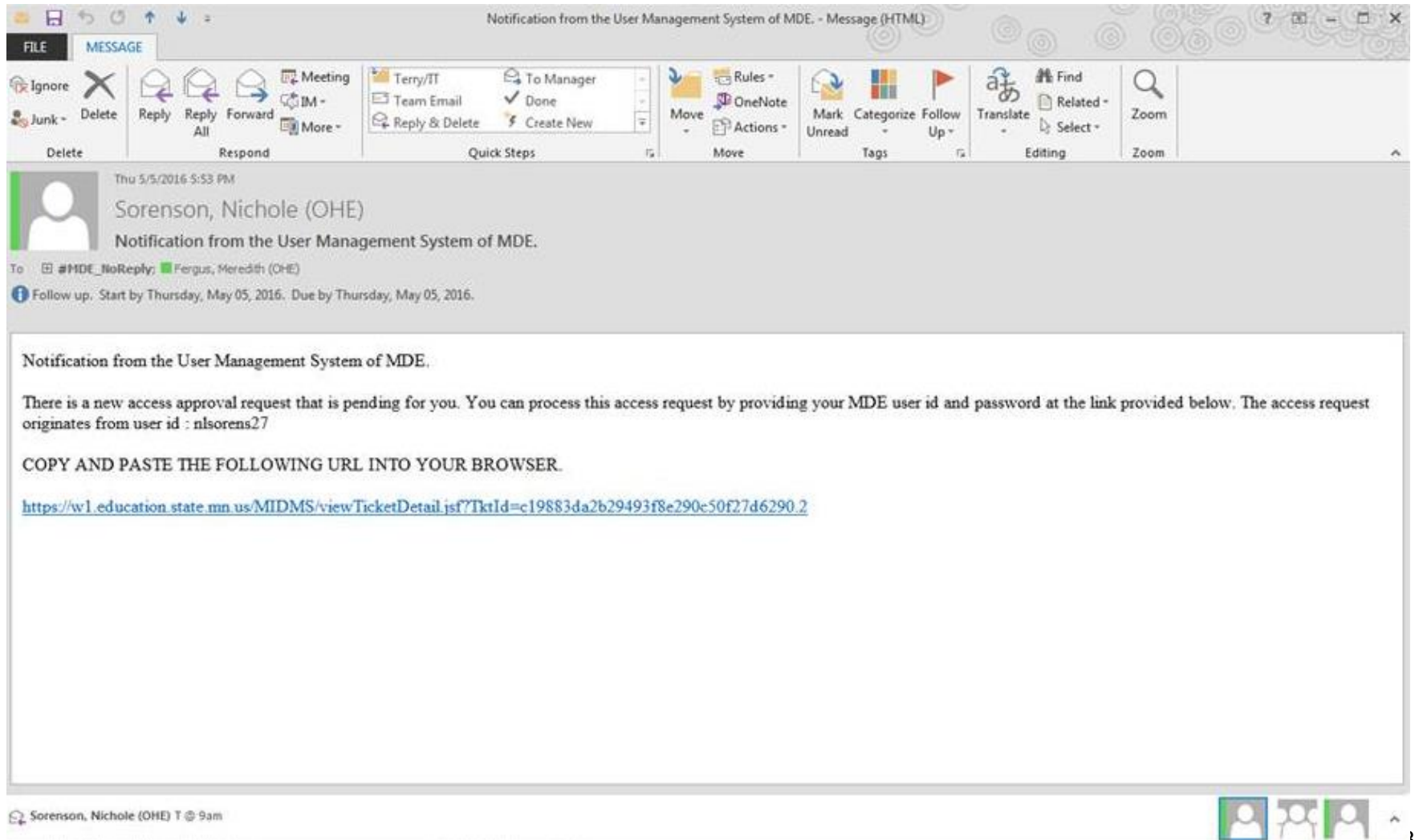
# Authorization Request Submitted

The screenshot shows a web browser window with the following elements:

- Address Bar:** <https://w1.education.state.mn.us/MIDMSWEB/requestAuthorization/authorizationRequest>
- Browser Menu:** File, Edit, View, Favorites, Tools, Help
- Page Header:**
  - Minnesota Department of Education logo
  - Breadcrumbs: MDE > Data Submissions > User Account System
  - Section Title: User Account System
- Main Content:**
  - ## Authorization Request Submitted
  - Your request to access the SLEDSPS application has been submitted for review. Requests are reviewed in the order received. Please allow from 1 to 7 business days for approval. **Do not submit more than one request.**
  - [View My Account](#) (button)
  - [Return to Data Submissions](#) (button)



MDE sends OHE an email; OHE will approve access if we've received a signed **SLEDS DSA**.





# Make sure your paperwork is in!

- Your system or institution needs a signed **SLEDS DSA**
- Some may also need to submit
  - **Update to Clause 2 Representation Amendment**  
and/or
  - **Access to SLEDS Level 3 Data and Secured Reports Amendment**

7 days later, log in again.  
 You should now have access.

**Minnesota Statewide Longitudinal Education Data System (SLEDS) - Secure Reports**

Signed in as: meredithfergus [Logout](#)

**Postsecondary Research Data Mart**

The Postsecondary Research Data Mart files provide student level information for each institution in the state. These files include demographic characteristics from K-12, postsecondary, and workforce activity for all students enrolled. The list below allows users to select and deselect the data elements to be included in a linked text file that can be downloaded to your computer.

System:  Year:  Format:

College:  Status:

**K-12 Attributes**

- Make Selection -
- High School State Accountability Test Math
- High School State Accountability Test Reading
- High School State Accountability Test Science
- ACT
- Advanced Placement (AP)

**PS Enrollment Attributes**

- Make Selection -
- OHE Code
- Student Level
- Race
- Gender
- First Transfer

**PS Completers Attributes**

- Make Selection -
- First Completion
- Second Completion
- Third Completion
- Fourth Completion

**Work Force Attributes**

- Make Selection -



## Upcoming Webinar

Wednesday, June 15, 2016 at 12:30 to 2:00pm

## Questions? Contact us.

**Meredith Fergus**

Manager Financial Aid Research / SLEDS

651-259-3963, [meredith.fergus@state.mn.us](mailto:meredith.fergus@state.mn.us)

**Nichole Sorenson**

Research Analyst

651-259-3919, [nichole.sorenson@state.mn.us](mailto:nichole.sorenson@state.mn.us)