

Phone: (651) 642-0567
Toll Free: (800) 657-3866
Fax: (651) 642-0675

2022-2023

Instructions

Page 1

Read instructions before completing application. Incomplete applications will not be processed.

Return the application to:

Minnesota Office of Higher Education/STG
1450 Energy Park Drive, Suite 350
St. Paul, MN 55108-5227

Priority Deadlines

Fall 2022: **July 1, 2022**

Spring/Summer 2023: **November 4, 2022**

All awards are based on funds availability. Eligible students with complete applications on file by the dates above will be considered for awards in the specified term. After all available funds have been awarded, completed applications will be placed on a waiting list. Applications will still be accepted after these dates but students are much less likely to be awarded.

Complete Application Checklist

In order for your application to be considered **complete**, your application must include the following:

- Student Section** including all the required information that is signed and dated
- Completed **Free Application for Federal Student Aid (FAFSA)** or **Minnesota Dream Act application**
- College or University Section** completed by an authorized representative at the college or university you attend that includes all of the required information
 - You must contact your College or University to complete and submit the College or University Section

Program Information

The **Minnesota Underrepresented Student Teacher Grant** provides postsecondary financial assistance to eligible students who belong to a racial or ethnic group underrepresented in the Minnesota teacher workforce.

The **Minnesota Student Teachers in Shortage Areas Grant** provides postsecondary financial assistance to eligible students who intend to teach in a license shortage area or rural school district in Minnesota after graduating and receiving their teaching license.

Eligibility

To be eligible, teacher candidates must, at a minimum:

- Be enrolled in an eligible Minnesota college or university in an eligible teacher preparation program that requires at least 12 weeks of student teaching;
- Be meeting satisfactory academic progress;
- Demonstrate financial need; and
- Meet one or more of the following requirements:
 1. Intend to teach in a designated Rural School District in Minnesota.
 2. Intend to teach in an identified license shortage area.
 3. Belong to a racial or ethnic group underrepresented in the Minnesota teacher workforce.

Questions??

- If you need assistance filling out this application or have any questions, please contact us at: Telephone Number (800) 657-3866 or (651) 642-0567
- You can also submit email inquiries to info.ohe@state.mn.us.
- Be sure to specify your inquiry is related to the Minnesota Student Teacher Grant Programs.

Important Information

- PELSB annually identifies License Shortage Areas.
- The Office annually identifies Rural School Districts in Minnesota based on a formula set in state statute.
- If you intend to teach in a Rural School district, you will be asked to submit employment info at a later date.

Teacher Licensure Field – Question 17 of the application

List the teacher licensure field(s) in which you will be recommended for a license after completing the student teaching experience during the term you are applying for the grant.

Notice to Applicants**Alternate Format Available**

The Office of Higher Education does not discriminate on the basis of disability in the admission or access to, or treatment or employment, in its programs or activities. This document can be made available in an alternative format to individuals by calling (800) 657-3866 or (651) 642-0567.

Social Security Number

Section 7(b) of the Federal Privacy Act of 1974 (5 U.S.C. 552a) requires that when any federal, state, or local government agency asks you to disclose your Social Security Account number, you must be advised whether that disclosure is mandatory or voluntary, by what statutory or other authority the number is solicited, and what uses will be made of it. The Social Security number will be used by the Minnesota Office of Higher Education (MOHE) to verify your identity, and as an identifier of your file in order to record necessary data accurately. As an identifier, the Social Security number is used in the Student Teachers in Shortage Areas Grant and the Underrepresented Student Teacher Grant programs for such purposes as processing the application form, program evaluation, and reporting. You are being advised that disclosure of your Social Security number is voluntary. However, failure to submit your Social Security number may prevent further processing of this form.

Use of Data

Pursuant to Minnesota Statutes, Sec. 13.04, subd. 2, you are hereby informed that the information supplied in this form may be used as follows: (1) in the processing and verification of the data supplied to determine your eligibility for this program; and (2) for compilation and analysis of summary data relative to this program. Private data, including identifying information, will not be disclosed under Minnesota Statutes, Sec. 13.32, unless otherwise stated by statute or at the request of the Legislative Auditor. You are not required to provide the information supplied in this form. However, failure to submit requested data may prevent further processing of this form. The information supplied in this form may be shared with other public and private individuals and entities in order to use the information for the purposes specified above.

Family Education Rights and Privacy Act of 1974 (FERPA)

FERPA pertains specifically to education records of students, affording them certain rights with respect to those records. Education records are records that directly relate to a student and are maintained by an institution or a party acting as an institution. FERPA applies to all educational agencies and institutions that receive funding under most programs administered by the Secretary of Education (34 C.F.R. 99.1). Almost all postsecondary institutions, both public and private, generally receive such funding and must comply with FERPA. Under FERPA, students are given three primary rights: (1) inspect and review their education records; (2) have some control over the disclosure of information from their education records; (3) and seek to amend incorrect education records.

Minnesota Student Teacher Grants Application

2022-2023

Application

Page 1 – Student Section

Application Info

1. Check the term for which you are applying to receive this grant (you must be completing an eligible student teaching experience in this term to be eligible for an award)

Fall 2022
 Spring or Summer 2023

Student Info – All Information Required

2. Name (Last, First, Middle)		3. Social Security Number	
4. Mailing Address		5. E-Mail Address	
6. City	7. State	8. Zip Code	9. Telephone Number () -
10. Permanent Address (if different from mailing address)		11. City	12. State 13. Zip Code
14. College or University			

Race and Ethnicity – Optional

Questions in this section are optional. However, your answers will be used to determine if you are eligible to apply for the Underrepresented Student Teacher Grant program.

15. Are you Hispanic or Latino?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
16. Select one or more of the following races:	<input type="checkbox"/> American Indian or Alaska Native	<input type="checkbox"/> Native Hawaiian or Other Pacific Islander
	<input type="checkbox"/> Asian	<input type="checkbox"/> White
	<input type="checkbox"/> Black or African American	

Teacher Licensure Field and Student Teaching Experience Placement Info – Optional

Questions in this section are optional. If you are selected for an award, your college or university will be required to provide the information before any payment.

17. Teacher Licensure Field (See Instructions)	18. School/Location
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Future Teacher Assignment Location:

Your answer to this question will be used to determine if you are eligible to apply for the Student Teachers in Shortage Areas Grant Program. Upon obtaining a teaching assignment, students who intend to teach in a designated Rural School District shall notify this office of the Minnesota School District in which they are teaching.

Do you intend to teach in a Rural School District in Minnesota?

Yes – When I obtain a teaching assignment, I will notify MOHE of the Minnesota school district in which I am teaching.

No

STUDENT CERTIFICATION AND PERMISSION FOR RELEASE OF INFORMATION

Please check the box next to each statement indicating that you understand the statement:

<input type="checkbox"/> I give permission to my college and MOHE to verify the information provided on this application and to obtain information for all funding sources relating to this application. <input type="checkbox"/> I give permission to my college and/or MOHE to enter the information from this application onto the web-based application on my behalf. <input type="checkbox"/> I certify that the information on this application is true and correct and I promise to provide additional documentation if requested. I promise to provide a written report to MOHE of any changes. <input type="checkbox"/> I understand that all awards are subject to the availability of funds.	<input type="checkbox"/> I understand that any changes in my FAFSA, MN Dream Act Application, Pell Grant, MN State Grant, other state or federal financial aid, college/university aid or private aid may cause my grant award to be adjusted. <input type="checkbox"/> I understand this form is used to establish eligibility for this program and that if I purposely give false or misleading information on this form, I may be subject to a fine, prison sentence or both; and such action may result in the forfeiture of future awards from this program. <input type="checkbox"/> I certify that I have read and understand the Notice to Applicants section in the form instructions.
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Applicant Signature	Date
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Minnesota Student Teacher Grants Application

2022-2023

Application

Page 2 – College or University Section

Student Info

Student Name	Social Security Number (last 4 digits)
College or University Name	Federal School Code

Financial Aid Office Verification of Student Status – All Information Required

Is the student a Minnesota Resident Student for State Financial Aid purposes? (Student does not have to be a Resident Student to be eligible. Information will be used for program evaluation)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is this an initial or updated version of this form?	<input type="checkbox"/> Initial	<input type="checkbox"/> Updated
Current degree student is seeking:	<input type="checkbox"/> Bachelor's <input type="checkbox"/> Graduate/Master's <input type="checkbox"/> Post-Baccalaureate	
Current Student FA Eligibility Status:	<input type="checkbox"/> Eligible <input type="checkbox"/> Academic Suspension <input type="checkbox"/> In Default on Federal or State Loan <input type="checkbox"/> Other	

Academic Information – Information Required for Payment

In which teacher licensure field(s) will the student be recommended for license after completing this student teaching experience?	
Location of the student teaching experience? (if not located in MN, also list state and/or country of the placement location)	

Financial Aid Office Student Budget Data – All Information Required

Important:	Only include information for 1 term in which the applicant is completing an eligible student teaching experience. List grants, scholarships, and institutional aid the student is receiving or expected to receive. Do not list state or federal work-study or federal, state, or private loans.		
Term	<input type="checkbox"/> Fall 2022	<input type="checkbox"/> Spring 2023	<input type="checkbox"/> Summer 2023
Start and End Date	From:	To:	Title IV Cost of Attendance (COA) for this term: \$
Resources (Term Only)	Parent Contribution:\$	Student Contribution: \$	Total Resources (EFC): \$
			Assessed Need (COA – EFC) \$
			Pell Grant \$
			SEOG \$
			MN State Grant \$
List all other federal, state, college, institutional, private, or other grants and scholarships the student is receiving or is expected to receive. Include the name of each grant/scholarship. Do not complete if student has not completed the FA process at your institution.			\$
			\$
			\$
			\$
IMPORTANT: If balance is \$0 or negative, student is not eligible to receive an award			Balance: \$

Financial Aid Office Certification

College or University Authorized Representative Name:	
Signature	Date