![Minnesota Office of Higher Education logo]

Uploading Ancestry Documents in MNAid

1. Navigate to the Student Portal at https://mnaid.guarantorsolutions.com/studentportal/
2. You will be brought to the Log In screen. Enter your User Name. Select Log In.
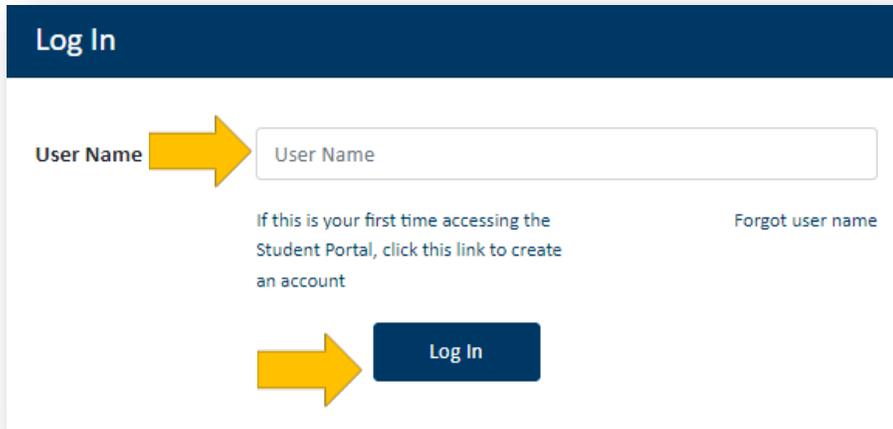
3. Ensure that the personal image matches the one you selected. Enter your password. Select Log In.
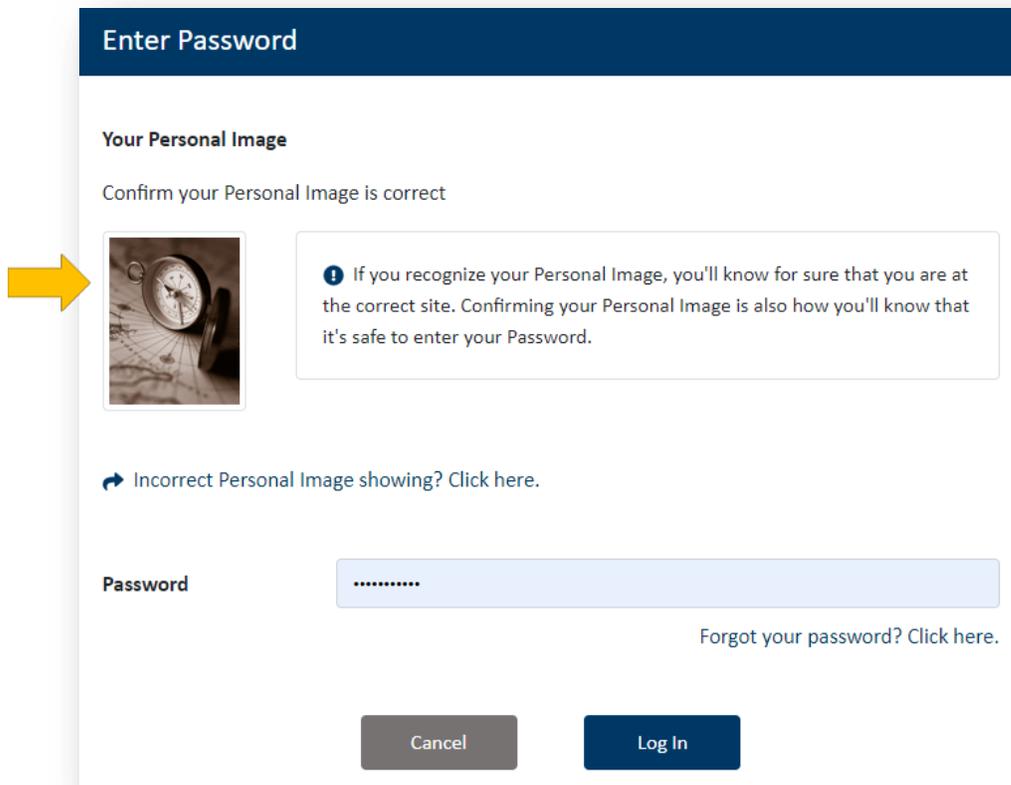
4. From the top banner menu, select Document Management.
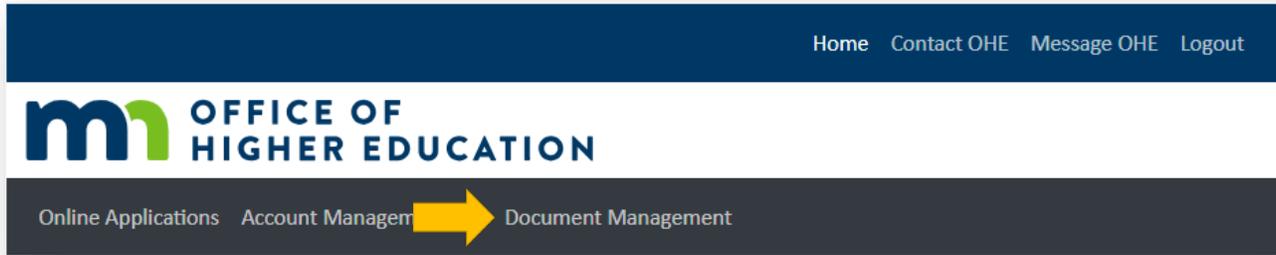
5. In the aid program dropdown, select Indian Scholarship.
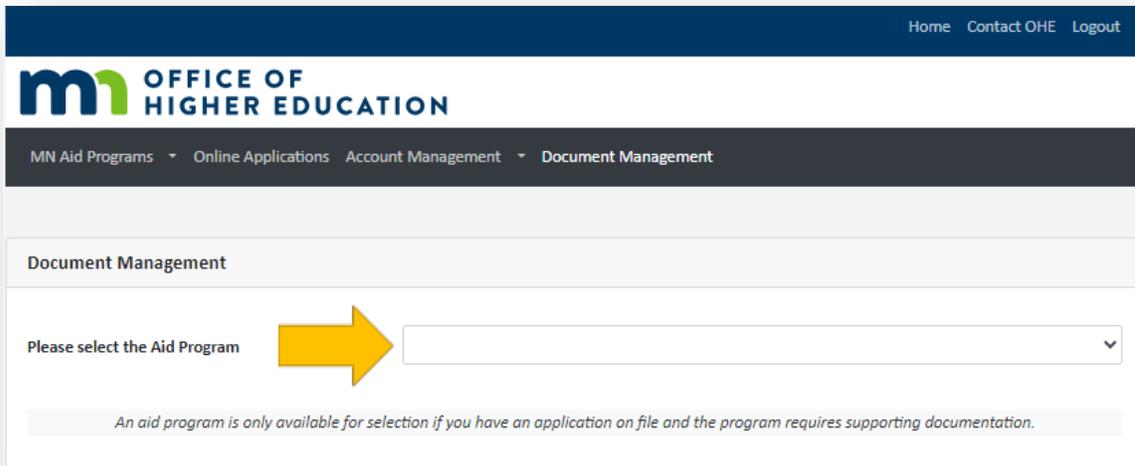
6. Under American Indian Ancestry Documentation – 1, select Upload.
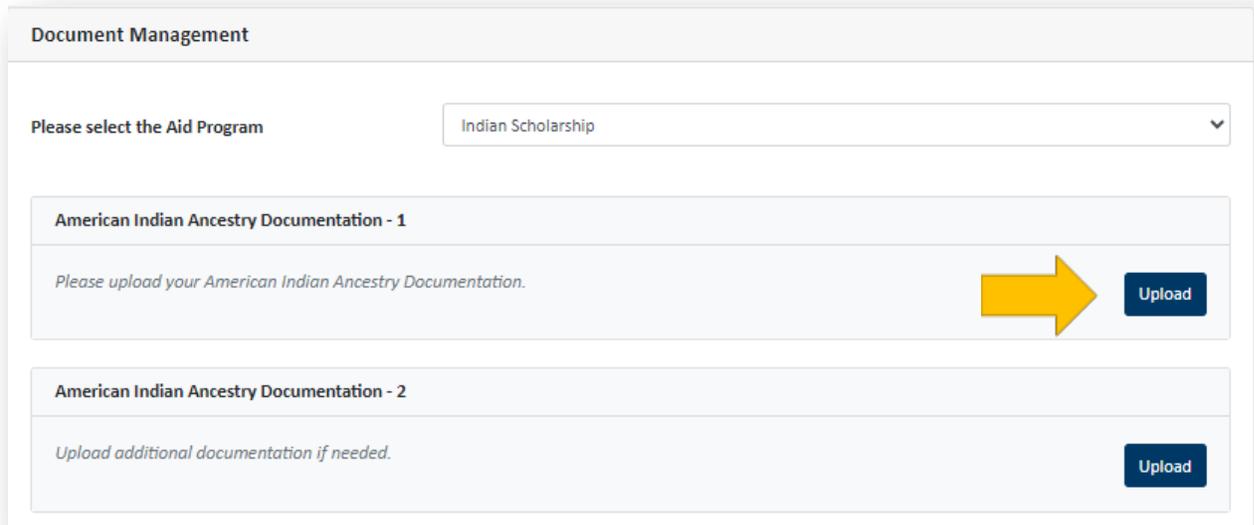
American Indian Ancestry Documentation - 3

Upload additional documentation if needed.

[Upload]

American Indian Ancestry Documentation - 4

Upload additional documentation if needed.

[Upload]

American Indian Ancestry Documentation - 5

Upload additional documentation if needed.

[Upload]

ⓘ *To have your document deleted or to re-upload a document, please contact MN Office of Higher Education Financial Aid Unit at **1-651-642-0567** and select option 2 or **1-800-657-3866**. Phones are answered Monday-Friday from 8:00AM-4:30PM.*

7. Select the Choose File button and locate your file from your device. Please note, allowable file types and size limit for uploads are listed. If your file type or file size is currently different than what is listed, please change the document file type or file size to one that is allowable.

Upload American Indian Ancestry Documentation - 1 ✕

Choose a file [Choose File] No file chosen

Allowable file types are PDF, JPG, GIF, TIF, and PNG with a file size limit of 10Mb.

[Cancel] [Upload]

8. Once you have chosen your file, the name of your file will be displayed. Select Upload.
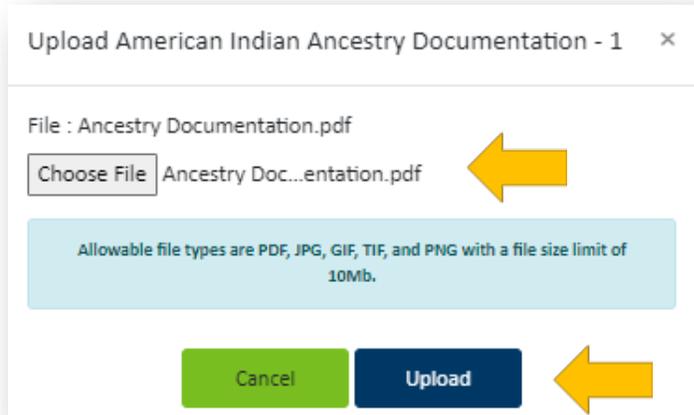
9. Once uploaded, you may view your file by selecting the file name.
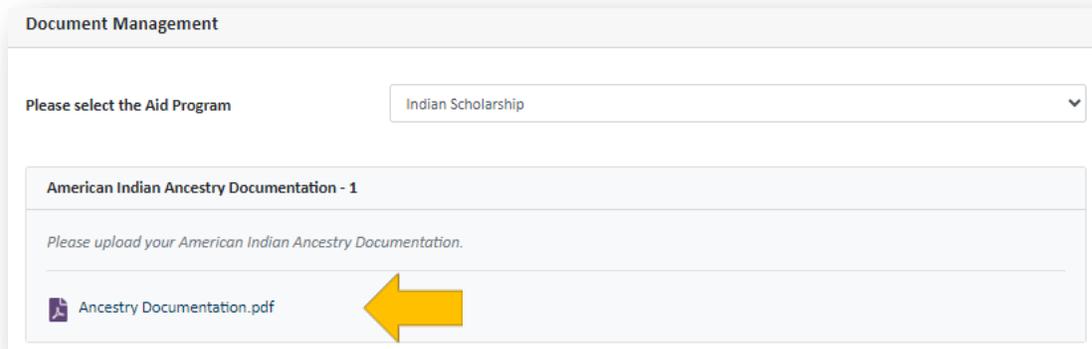
10. If you need to submit additional documents for the program, you may repeat this process up to 4 more times. To do so, select Upload on the next document heading and repeat steps 7-9.

American Indian Ancestry Documentation - 3

Upload additional documentation if needed.   Upload

American Indian Ancestry Documentation - 4

Upload additional documentation if needed.   Upload

American Indian Ancestry Documentation - 5

Upload additional documentation if needed.   Upload