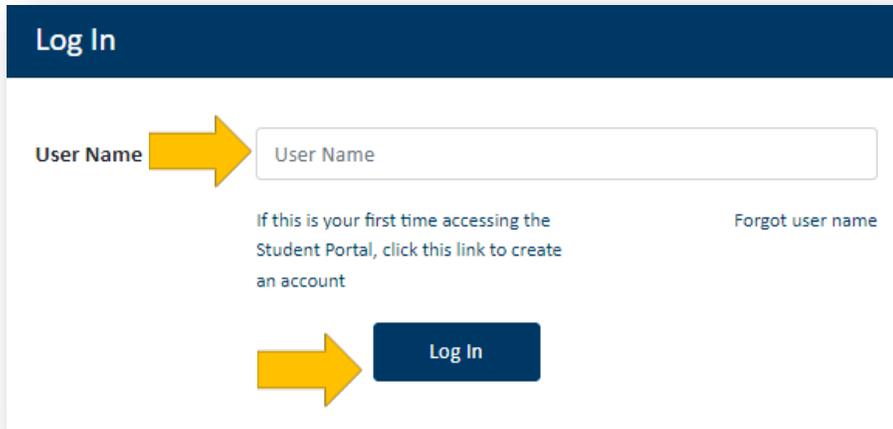


Uploading Ancestry Documents in MNAid

1. Navigate to the Student Portal at <https://mnaid.guarantorsolutions.com/studentportal/>
2. You will be brought to the Log In screen. Enter your User Name. Select Log In.



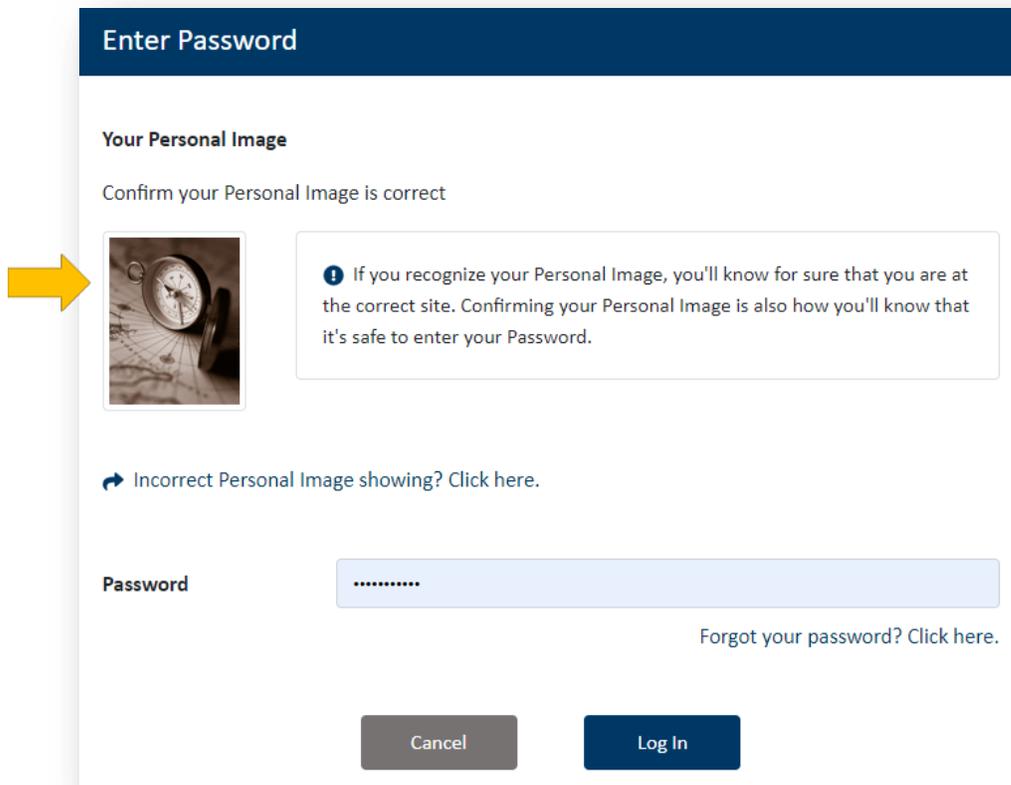
Log In

User Name

[Forgot user name](#)

If this is your first time accessing the Student Portal, click this link to create an account

3. Ensure that the personal image matches the one you selected. Enter your password. Select Log In.



Enter Password

Your Personal Image

Confirm your Personal Image is correct



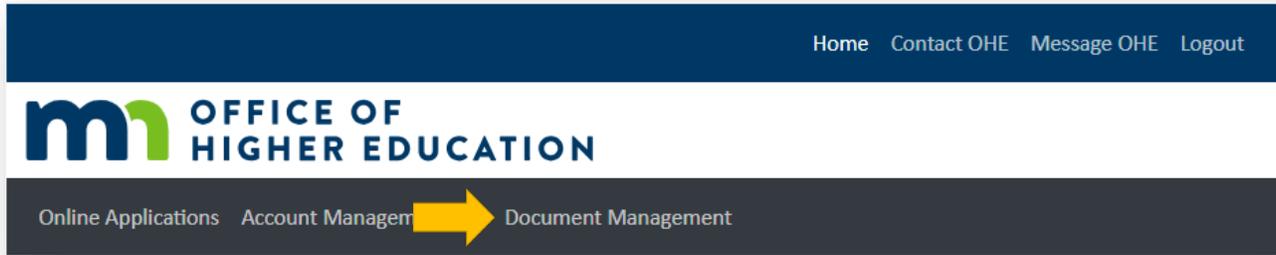
i If you recognize your Personal Image, you'll know for sure that you are at the correct site. Confirming your Personal Image is also how you'll know that it's safe to enter your Password.

[Incorrect Personal Image showing? Click here.](#)

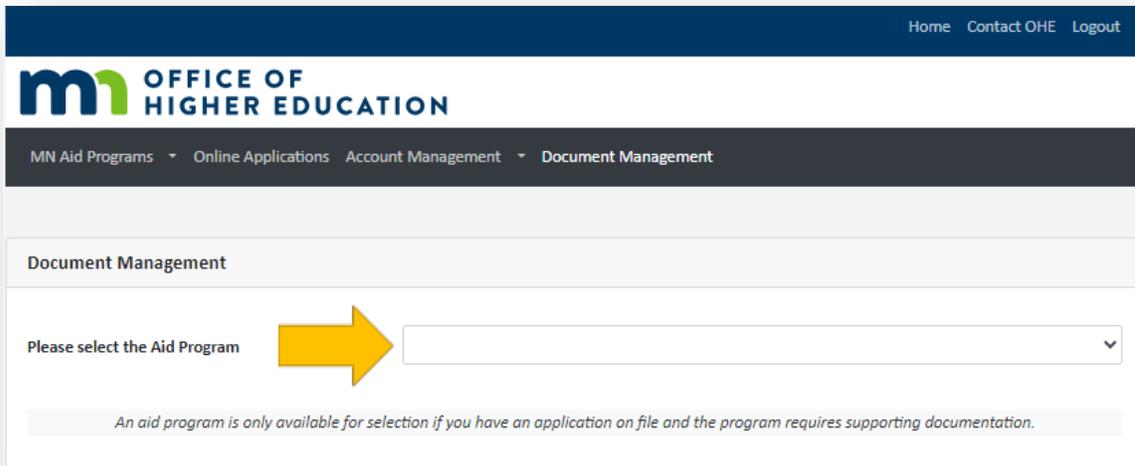
Password

[Forgot your password? Click here.](#)

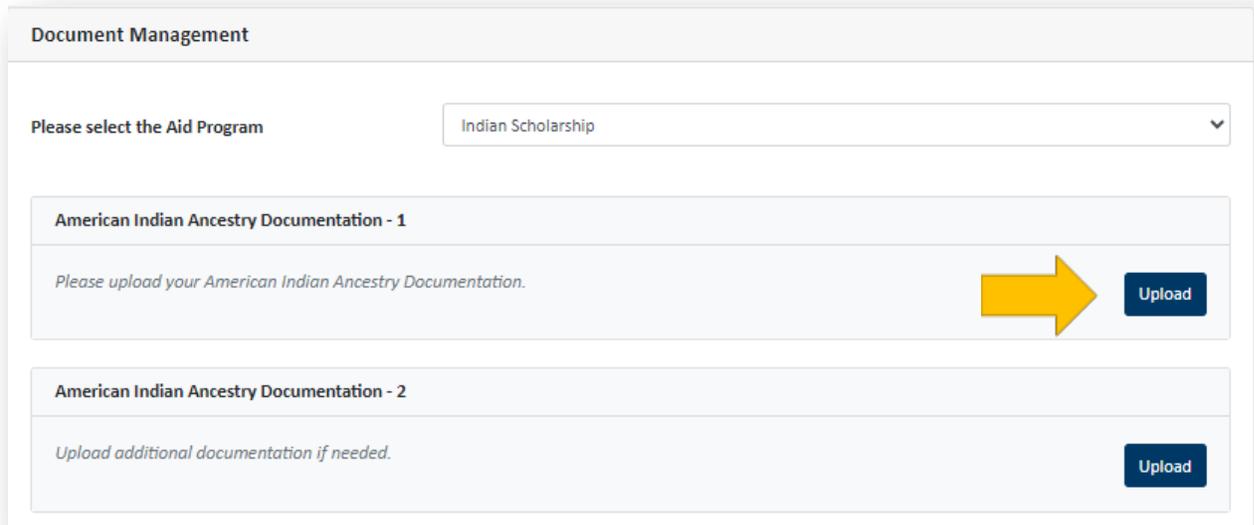
- From the top banner menu, select Document Management.



- In the aid program dropdown, select Indian Scholarship.



- Under American Indian Ancestry Documentation – 1, select Upload.



American Indian Ancestry Documentation - 3

Upload additional documentation if needed.

Upload

American Indian Ancestry Documentation - 4

Upload additional documentation if needed.

Upload

American Indian Ancestry Documentation - 5

Upload additional documentation if needed.

Upload

① To have your document deleted or to re-upload a document, please contact MN Office of Higher Education Financial Aid Unit at 1-651-642-0567 and select option 2 or 1-800-657-3866. Phones are answered Monday-Friday from 8:00AM-4:30PM.

7. Select the Choose File button and locate your file from your device. Please note, allowable file types and size limit for uploads are listed. If your file type or file size is currently different than what is listed, please change the document file type or file size to one that is allowable.

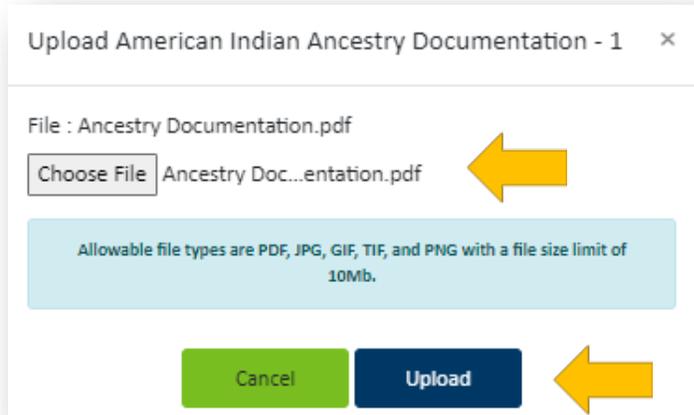
Upload American Indian Ancestry Documentation - 1

Choose a file **Choose File** No file chosen

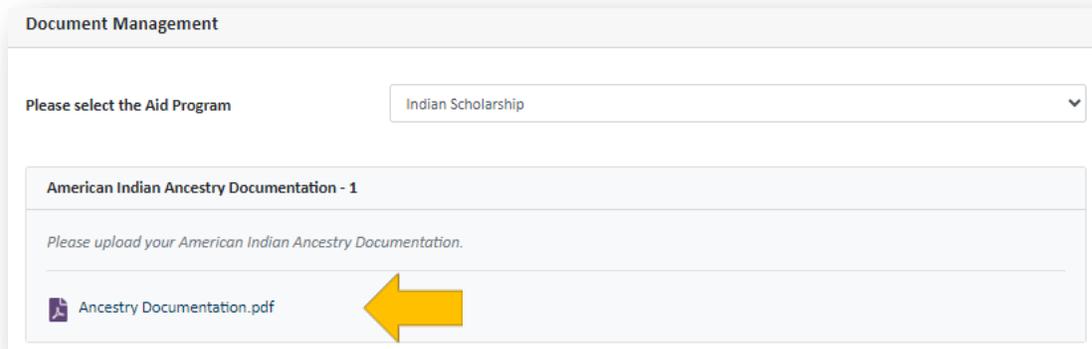
Allowable file types are PDF, JPG, GIF, TIF, and PNG with a file size limit of 10Mb.

Cancel **Upload**

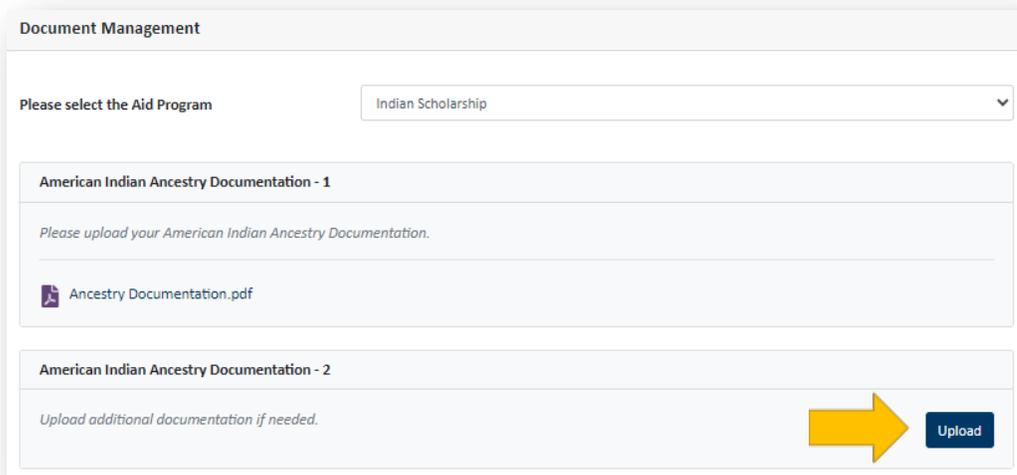
8. Once you have chosen your file, the name of your file will be displayed. Select Upload.



9. Once uploaded, you may view your file by selecting the file name.



10. If you need to submit additional documents for the program, you may repeat this process up to 4 more times. To do so, select Upload on the next document heading and repeat steps 7-9.



American Indian Ancestry Documentation - 3

Upload additional documentation if needed.

Upload

American Indian Ancestry Documentation - 4

Upload additional documentation if needed.

Upload

American Indian Ancestry Documentation - 5

Upload additional documentation if needed.

Upload