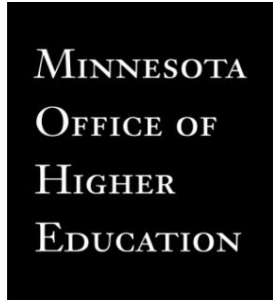


# Complaint Form



If you have a complaint about an institution, you can fill out this form and send it to the Office of Higher Education. We will try to resolve your complaint if it has merit. You must sign this form for our office to act on your complaint. We can only work to resolve your issue by sharing your personal information and your identity with your school. Your complaint can be for any reason, but our office will notify you if a different agency has the authority to act on your issue.

You must try to resolve your issue using your school's complaint procedure before contacting us.

The Office **does not** have authority to resolve complaints against University of Minnesota or MNSCU schools.

## Your Information

Name \_\_\_\_\_  
Email Address \_\_\_\_\_  
Street Address \_\_\_\_\_  
Best Phone Number \_\_\_\_\_  
Best Contact Times \_\_\_\_\_

## Information About School

School Name \_\_\_\_\_  
Street Address \_\_\_\_\_  
Phone \_\_\_\_\_

## When did the incident resulting in your complaint occur?

School Term Scheduled Start Date \_\_\_\_\_  
School Term Scheduled End Date \_\_\_\_\_

What is your school program or major? \_\_\_\_\_

If the complaint involves a specific class, what class? \_\_\_\_\_

If complaint involves a specific person, what is their name and title? \_\_\_\_\_

Please explain what happened when you used the school's complaint process. Attach copies of their response.

\_\_\_\_\_  
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\_\_\_\_\_  
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