

Minnesota Dual Training Grant
Application Document C
Application for Exemption from Licensure



Institutional Registration and Licensing:
Application for Exemption from Licensure

Minn. Stat. 136A.833 Exemptions.

Subdivision 1. Application for exemptions.

A school that seeks an exemption from the provisions of sections 136A.822 to 136A.834 must apply to the office to establish that the school meets the requirements of an exemption. An exemption expires two years from the date of approval or when a school adds a new program or makes a modification equal to or greater than 25 percent to an existing educational program. If a school is reapplying for an exemption, the application must be submitted to the office 90 days before the current exemption expires.

Institution Information

Name of School

School Address

City

State

Zip Code

School Phone Number

School Website URL

Name of Administrative/Primary Contact

Administrative/Primary Contact Phone Number

Administrative/Primary Contact Email Address

- *Exemptions will be issued in the event all programs offered meet criteria for an exemption.*

Required documentation: *(our office will not review incomplete applications)*

1. Application for exemption from licensure
 - a. Institution Information
 - b. Institution Questionnaire
2. Provide list of all educational programs offered by your institution
 - a. Identify which Questionnaire number is associated with each program
3. Provide supporting documentation to validate each exemption criteria

Institution Questionnaire

(Please complete the entire Institution Questionnaire and provide supporting documentation as requested.)

1. Are you a private career school of nursing approved by the state Board of Nursing or an equivalent public board of another state or foreign country?

Yes No

If yes, please provide the name(s) of the program(s) that apply, a narrative to provide further explanation, and attach supporting documentation. If additional space is needed to provide a response, please feel free to attach a separate document.

2. Do you offer courses taught to students in a valid apprenticeship program taught by or required by a trade union?

Yes No

If yes, please provide the name(s) of the program(s) that apply, a narrative to provide further explanation, and attach supporting documentation. If additional space is needed to provide a response, please feel free to attach a separate document.

3. Are you a private career school exclusively engaged in training physically or mentally disabled persons for the State of Minnesota?

Yes

No

If yes, please provide the name(s) of the program(s) that apply, a narrative to provide further explanation, and attach supporting documentation. If additional space is needed to provide a response, please feel free to attach a separate document.

4. Are you a private career school licensed by boards authorized under Minnesota law to issue licenses *except* private career schools required to obtain a private career school license due to the use of "academy," "institute," "college," or "university" in their names?

Yes

No

If yes, please provide the name(s) of the program(s) that apply, a narrative to provide further explanation, and attach supporting documentation. If additional space is needed to provide a response, please feel free to attach a separate document.

5. Are you a private career school who offers educational programs, or training programs, contracted for by persons, firms, corporations, government agencies, or associations, for the training of their own employees, for which no fee is charged the employee?

Yes

No

If yes, please provide the name(s) of the program(s) that apply, a narrative to provide further explanation, and attach supporting documentation. If additional space is needed to provide a response, please feel free to attach a separate document.

6. Are you a private career schools engaged exclusively in the teaching of purely avocational, recreational, or remedial subjects as determined by the office *except* private career schools required to obtain a private career school license due to the use of "academy," "institute," "college," or "university" in their names unless the private career school used "academy" or "institute" in its name prior to August 1, 2008?

Yes

No

If yes, please provide the name(s) of the program(s) that apply, a narrative to provide further explanation, and attach supporting documentation. If additional space is needed to provide a response, please feel free to attach a separate document.

7. Do you offer classes, courses, or programs conducted by a bona fide trade, professional, or fraternal organization, solely for that organization's membership?

Yes No

If yes, please provide the name(s) of the program(s) that apply, a narrative to provide further explanation, and attach supporting documentation. If additional space is needed to provide a response, please feel free to attach a separate document.

8. Do you offer programs in the fine arts provided by organizations exempt from taxation under section [290.05](#) and registered with the attorney general under chapter 309. For the purposes of this clause, "fine arts" means activities resulting in artistic creation or artistic performance of works of the imagination, which are engaged in for the primary purpose of creative expression rather than commercial sale or employment? (In making this determination, the office may seek the advice and recommendation of the Minnesota Board of the Arts)

Yes No

If yes, please provide the name(s) of the program(s) that apply, a narrative to provide further explanation, and attach supporting documentation. If additional space is needed to provide a response, please feel free to attach a separate document.

9. Do you offer classes, courses, or programs intended to fulfill the continuing education requirements for licensure or certification in a profession, that have been approved by a legislatively or judicially established board or agency responsible for regulating the practice of the profession, and that are offered exclusively to an individual practicing the profession?

Yes

No

If yes, please provide the name(s) of the program(s) that apply, a narrative to provide further explanation, and attach supporting documentation. If additional space is needed to provide a response, please feel free to attach a separate document.

10. Do you offer classes, courses, or programs intended to prepare students to sit for undergraduate, graduate, postgraduate, or occupational licensing and occupational entrance examinations?

Yes

No

If yes, please provide the name(s) of the program(s) that apply, a narrative to provide further explanation, and attach supporting documentation. If additional space is needed to provide a response, please feel free to attach a separate document.

11. Do you offer classes, courses, or programs providing 16 or fewer clock hours of instruction that are not part of the curriculum for an occupation or entry level employment *except* private career schools required to obtain a private career school license due to the use of "academy," "institute," "college," or "university" in their names?

Yes

No

If yes, please provide the name(s) of the program(s) that apply, a narrative to provide further explanation, and attach supporting documentation. If additional space is needed to provide a response, please feel free to attach a separate document.

12. Do you offer classes, courses, or programs providing instruction in personal development, modeling, or acting?

Yes

No

If yes, please provide the name(s) of the program(s) that apply, a narrative to provide further explanation, and attach supporting documentation. If additional space is needed to provide a response, please feel free to attach a separate document.

13. Do you offer training or instructional programs, in which one instructor teaches an individual student, that are not part of the curriculum for an occupation or are not intended to prepare a person for entry-level employment?

Yes No

If yes, please provide the name(s) of the program(s) that apply, a narrative to provide further explanation, and attach supporting documentation. If additional space is needed to provide a response, please feel free to attach a separate document.

14. Are you a private career schools with no physical presence in Minnesota, as determined by the office, engaged exclusively in offering distance instruction that are located in and regulated by other states or jurisdictions if the distance education instruction does not include internships, externships, field placements, or clinical placements for residents of Minnesota?

Yes No

If yes, please provide the name(s) of the program(s) that apply, a narrative to provide further explanation, and attach supporting documentation. If additional space is needed to provide a response, please feel free to attach a separate document.

15. Are you a private career schools providing exclusively training, instructional programs, or courses where tuition, fees, and any other charges for a student to participate do not exceed \$100?

Yes

No

If yes, please provide the name(s) of the program(s) that apply, a narrative to provide further explanation, and attach supporting documentation. If additional space is needed to provide a response, please feel free to attach a separate document.